

**IMMEDIATE ACTION**

**BY ORDER OF THE  
SECRETARY OF THE AIR FORCE**

**AIR FORCE PUBLISHING BULLETIN 7  
2 April 1999**



**THE AIR FORCE PUBLISHING BULLETIN**

Customers send requirements for publications listed in Part I, Section A, and requisitions for forms listed in Part II, Section A, to your servicing Publishing Distribution Office (PDO) by \_\_\_\_\_. Subaccount representatives (SAR) send requirements to arrive at your Customer Account Representative) CAR by \_\_\_\_\_. (Use of the Air Force Publishing Bulletin [AFPB] is explained in AFI 37-161.)

**DISTRIBUTION OF 1999 US SAVINGS BONDS PROMOTIONAL MATERIAL:** The US Department of Treasury is shipping the Air Force Savings Bonds Campaign promotional materials to the Publishing Distribution Center (PDC). The campaign will be conducted during the entire month of June 1999.

The PDC will make automatic distribution to all Publishing Distribution Offices (PDOs) using the following distribution table:

Item Number	Item Name	Distribution Ratio		
		Active Duty	Civilians	Res/ANG
SB2104	Authorization for Purchase US Savings Bonds	1-1	1-1	1-4
SB2227	Bond Info. Brochure	1-20	1-20	1-80
SB2287	Employee Info. Leaflet	1-1	1-1	1-4
SF2288	Campaign Poster	1-20	1-20	1-80

PDOs will hold the materials for pickup by installation project officers on or about 15 May 1999.

**PART I--PUBLICATIONS**

**Section A--Functional (F) and Limited (L) Requirement**

**1. How To Submit Requirements.** Customers will submit requirements to their PDOs; PDOs will consolidate requirements and forward to **Air Force Publishing Distribution Center (AFPDC) to arrive NLT 28 May 1999**. Superseded publications remain current until those listed below are published: **New Publications Not Previously Announced**. CARs and PDOs must submit requirements: (Applicability to NGB or RE: In keeping with the total force policy, new publication policy dictates all departmental publications applicable to the active forces, Guard, and Reserve unless the functional statement and the publication specifically state that the entire publication or portions thereof, **DO NOT** apply.)

**2. Conversions.** CARs, PDOs, AFPDC, convert F requirements for the following publications:

<b>From:</b>	<b>To:</b>
AFJQS362X1-210X	AFJQS 2E6X3-210X
AFJQS545X0-214Q	AFJQS3E1X1-214Q

OPR: AFDPO/PPLD (Ms Nina Feazell)

## Section B--Publications Being Processed

**3. Publications in Process - Paper.** AFDPO/PP processed these publications for printing and initial distribution by the AFPDC (distr is F unless stated otherwise). (Basic publications are "New" or "Revised" as indicated)

### Misc:

**OPMOPMAN2**, Guide to Processing Personnel Actions.

**4. Publications Processed - Electronic Only.** The following publications are being processed by AF (Basic publications are "New" or "Revised as indicated) This section provides information to the customers referencing publications that are being processed in "Electronic Media" only (No paper and no ID). Use this section to verify "supersessions and determine new items." \*\*DO NOT use this section to establish requirements.

**AFI11-2EC-137V3**, May 99, EC-137D Operations Procedures. (New)

**AFI11-2C-212V3**, May 99, C-212 Operations Procedures. (New)

**AFI91-101**, May 99, Air Force Nuclear Weapons Surety Program. Replaces Mar 97 edition. (Rev)

**AFI91-102**, May 99, Nuclear Weapon System Safety Studies, Operational Safety Reviews and Safety Rules. Replaces Apr 94 edition. (Rev)

**5.** These products are available from the 333TRS Qualification Training Flight home page or on the QMAIL CD-ROM. The AFQTP00000-200Q "QMAIL" is available from 333 TRS/TRQS, Bldg. 2602, 601 D Street, Keesler AFB, MS 39534-2229 or On-line at [<http://www.keesler.af.mil/333trs/qflight/>].

**AFJQS2E2X1-208H**, SB-3865/3614A Automatic Telephone Switchboard.

This Air Force Qualification Training Package is mandatory for use by all MAJCOM/FOA/Units if applicable to current duty position IAW AFI 36-2233. Distr: X. OPR USAF/ILMM, OCR: 333TRS/TRQA. (New)

**AFQTP2EXXX-201L**, C-E Work Center Manager's Handbook. Replaces 26 Oct 95 Edition (Rev)

**AFJQS2EXXX-201X**, E&I Quality Assurance. Replaces 26 Aug 92 Edition (Rev)

**AFJQS2EXXX-203M**, Missile Launch Facility Penetration. Replaces 30 Oct 95 Edition (Rev)

**AFJQS2E1X1-208F**, AN/FRC-175 Minuteman AFSATCOMM System. This Air Force Qualification Training Package is mandatory for use by all MAJCOM/FOA/Units if applicable to current duty position IAW AFI 36-2233. Distr: X. OPR USAF/ILMM, OCR: 333TRS/TRQR. (New)

**AFJQS2E1X3-205VC, OJ-314 FSC**-Standard Communications Control System) (SCCS) Change 1. This Air Force Qualification Training Package is a change to the original package of the same title dated 2 Sep 98, is mandatory for use by all MAJCOM/FOA/Units if applicable to current duty position IAW AFI 36-2233. Distr: X. OPR USAF/ILMM, OCR: 333TRS/TRQR. (New)

**AFJQS2E1X2-206TD**, AN/TMQ-34 Meteorological Measuring Set. Replaces 9 Oct 96 Edition (Rev)

**AFJQS2E0X1-207B**, AN/MST-T1V MINI-MUTES. Replaces 16 May 95 Edition (Rev)

**AFJQS2E0X1-207K, AN/MSR-T4 TRAINS**. Replaces 16 May 95 Edition (Rev)

## Section C--Obsolete

**6. Canceling Publications.** PDOs and CARs cancel requirements for these publications. Dispose of stock according to AFI37-161, Chapter 6:

### Rescinded:

Not Used.

## Section D--Publications Distributed

**7. Initial Distribution.** The AFPDC initially distributed the following publications between 22 March 1999 and 1 April 1999.

(Distribution is F unless otherwise stated):

Publication	Date	Distribution
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Misc:

## Section E--General Information

Not used.

## PART II -- FORMS

### Section A--Requisitions/Requirements

**8. Requisitions.** Customers can now requisition the following forms. Do not use the code "B, I, and S" in the requisition preceding the form number. Where salvage is indicated, dispose of stock in according to local procedures:

**AF342**, Feb 99, CS, Retirement Certificate of Civilian Service, CS, FC3630, see AFI36-1004. Form is presented to Air Force civilian personnel upon retirement. Replaces Oct 92 edition which will be disposed of upon receipt of this form.

**AF342A**, Feb 99, CS, Certificate of Appreciation (Civilian) (Spouses), CS, FC3630, see AFI36-1004. Form is presented to spouse of Air Force civilian personnel upon retirement.

**AF4086**, Mar 99, CS, C-141 Nuclear Floor Plan Worksheet (22X11"), CS, FC1100, see AFI11-2C-141V3. Form is used to determine shoring and landing aid requirements and to plan maximum use of available cargo space for C-141 nuclear airlift missions. Replaces AMC537, Jun 92 which will be disposed of upon receipt of this form.

**AF4094**, Mar 99, CS, Mission Flight Log - Continuation (11X14"), CS, FC1100, see AFI11-2KC-135V3. Form is used to track performance and navigation accuracy of the KC-135 aircraft during flight. Replaces (AMC, ACC, PACAF and USAFE) MC Forms 10, Apr 93 which will be disposed of upon receipt of this form.

**DD2249**, Feb 99, CD, DoD Building Pass Application (S&I, WHS/RE&F, 1155 Defense, Pentagon, Washington DC 20301-1155) (Not approved for EF), CD, FC3140, see DODD5120-46. Form is used in conjunction with the electronic badge equipment that is used in the Pentagon Pass Office. Replaces Oct 95 edition which will be disposed of upon receipt of this form.

**DD2282**, Jun 98, LA, Reinspection Decal Convention for Safe Container (CSC) (S&I, Commander, HQ MTMC, ATTN: MTTM-E, Rm 108, Falls Church VA 22041-5050), LA, FC2420, see CFR49. Form is a color coded decal that affixes to safe containers after reinspection and meets the requirements of the Convention for Safe Container (CSC) program as outlined in Section 452.1(b), 49 CFR. Replaces May 97 edition which will be disposed of upon receipt of this form.

**9. Requirements:** The following PerFORM PRO-compatible electronic forms are approved for use. They are available now for MAJCOM-FOA-DRU/IM/MSI/CI activities to download from the Air Force Publishing Distribution Library (AFPDL) or Air Force Internet Homepage "<http://afpubs.hq.af.mil/>". For those users who cannot receive the form from the AFPDL or the Internet, they are available monthly on the Air Force Electronic Publications Library (AFEPL) CD-ROM. MAJCOM-FOA-DRU/IM/MSI/CI activities may contact AFDPO/PPX, at DSN 754-2400, *to obtain further information.*

**AF860**, Mar 99, Version 1, Revised.

**AF 1222**, Feb 99, Version 1 – New.

**AF 1297**, Jul 87, Version 3 – Changes reference of AFR 20-14 to AFI 23-111 and dates to Y2K compliance.

**AF1759**, Mar 99, Version 1, New.

**AF 3056**, Aug 92, Version 2 – Changes dates to Y2K compliance, inserts correct second page and merges AF 3056P1.frl and AF 3056P2.frl into one form document.

**AF3545**, Apr 99, Version 1, New.

**AF3637**, Mar 99, Version 1, Revised.

**AF4027**, Jun 98, Version 4, Corrects supersession line and changes date fields to Y2K compliance.

**Replaces Version 3 which will be disposed of upon receipt of this form**

**AF4042**, Mar 99, Version 2, Changes version number and date (Y2K) on form design. **Replaces Version 1 which will be disposed of upon receipt of this form.**

**AF 4046**, Mar 99, Version 1, New.

**AF 4058**, Sep 98, Version 2, Changes form date on design to Sep 98. **Replaces Version 1 which will be disposed of upon receipt of this form.**

**AF4061**, Mar 99, Version 1, New.

**AF4069**, Mar 99, Version 1, New.

**AF4076**, Mar 99, Version 1, New.  
**AF4080**, Mar 99, Version 1, New.  
**AF4092**, Mar 99, Version 1, New.  
**AF4052**, Mar 99, Version 1, New.  
**AF4053**, Mar 99, Version 1, New.  
**AF4062**, Mar 99, Version 1, New.  
**AF4063**, Mar 99, Version 1, New.  
**AF4064**, Mar 99, Version 1, New.  
**AF4103**, Mar 99, Version 1, New.  
**AF4108**, Mar 99, Version 1, New.

## Section B--Local Reproduction

**10. AFDDL/LRA Forms.** The following forms are new or converted to electronic only and have been released on the AFDDL, AFEPL, and Air Force Internet Homepage: <http://afpubs.hq.af.mil> to MAJCOM-FOA/DRU/IM/MSI/CI. Local reproduction is authorized. Stock is not available at the AFPDC.

**AF860**, Mar 99, EF, Civilian Performance and Promotion Appraisal Performance Plan, EF, FC3650, see AFI36-1001. Form is used to document the performance plans for all civilian employees (except SES). Used in conjunction with AF Form 860A, Performance Rating. Replaces Feb 87 edition which will be disposed of upon receipt of this form.

**AF1759**, Mar 99, EF, Air Force Attorney Application Instructions and Forms, EF, FC5150, see AFI51-101. Form is used to give instructions to applicants applying for a position with the United States Air Force Judge Advocate General's Department. Replaces Mar 92 CS/CS version which will be disposed of upon receipt of this form.

**AF3545**, Apr 99, EF, Incident Report, EF, FC3150, see AFI31-201. Form is used to capture and compile crime data and statistics for the National Incident Based Reporting System (NIBRS) as directed by Congress. Replaces May 92 (Test) edition which will be disposed of upon receipt of this form.

**AF3637**, Mar 99, EF, Instrument Approach Procedure, EF, FC1100, see AFI11-230. Form is used to document data required to define and use in coordinating instrument approach procedures. Replaces Jul 93 edition which will be disposed of upon receipt of this form.

**AF1222**, Feb 99, EF, Boiler or Pressure Vessel Inspection Report, EF, FC3230, see AFI32-1068. Form is used to record boiler and pressure vessel inspections and to authorize payment to contractors for completed inspections. Replaces Mar 81, CS/CS version which should be disposed of upon receipt of this form.

**AF1759**, Mar 99, EF, Air Force Attorney Application Instructions and Forms, EF, FC5150, see AFI51-101. Form is used to give instructions to applicants applying for a position with the United States Air Force Judge Advocate General's Department. Replaces Mar 92 CS/CS version which will be disposed of upon receipt of this form.

**AF3545**, Apr 99, EF, Incident Report, EF, FC3150, see AFI31-201. Form is used to capture and compile crime data and statistics for the National Incident Based Reporting System (NIBRS) as directed by Congress. Replaces May 92 (Test) edition which will be disposed of upon receipt of this form.

**AF3637**, Mar 99, EF, Instrument Approach Procedures, EF, FC1100, see AFI11-230. Form is used to document data required to define and use in coordinating instrument approach procedures. Replaces Jul 93 edition which will be disposed of upon receipt of this form.

**AF4046**, Mar 99, EF, Celestial Pre-Computation, EF, FC1100, see AFI11-2KC-135V3. Form is used to compute celestial information to ensure navigation accuracy on the KC-135 aircraft operations. Replaces (AMC, ACC, PACAF and USAFE) MC Forms 7, Sep 93 which will be disposed of upon receipt of this form.

**AF4052**, Mar 99, EF, C-141/C-130/C-5 Refueling Computation (LRA), EF, FC1100, see AFI11-2C-5V3. Form is used for planning fuel requirements of an air refueling mission for the C-141/C-130/C-5 aircraft. It provides a standardized format and logical sequence of planning to ensure fuel economy. Replaces (AMC and AETC) MC Forms 39, Apr 96 and AFSOC 22, Jan 93 which will be disposed of upon receipt of this form.

**AF4053**, Mar 99, EF, INS Flight Plan and Log, EF, FC1100, see AFI11-2KC-10V3. Form is used for planning fuel requirements for the C-5 and C-141 aircraft. Provides standardized format and logical sequence for planning to ensure fuel economy. Replaces (AMC & AETC) MC Forms 38, Apr 96 and AFSOC Form 38, Jun 93 which will be disposed of upon receipt of this form.

**AF4061**, Mar 99, EF, Record of Training, EF, FC1100, see AFI11-2T/AT-38V1. Form is used by flying training wings to record training events. Replaces AETC371, Jul 93 edition which will be disposed of upon receipt of this form.

**AF4062**, Mar 99, EF, C-130 Stall Speed Card (LRA), EF, FC1100, see AFI11-2C-130V3. Form is used for inflight to record C-130 stall speed.

**AF4063**, Mar 99, EF, Mini C-130 TOLD Card (LRA), EF, FC1100, see AFI11-2C-130V3. Form is used to record and post computed C-130 Takeoff and Landing Data for flight crew use. Replaces AMC Form 132 and (ACC) MC Form 1132, Jun 92 which will be disposed of upon receipt of this form.

**AF4064**, Mar 99, EF, C-130 Takeoff and landing Data (TOLD) (LRA), EF, FC1100, see AFI11-2C-130V3. Form is used to record computed C-130 takeoff and landing data for flight crew use during pre/inflight operations. Replaces AMC 130 and (ACC) MC 1130, Jun 92 which will be disposed of upon receipt of this form.

**AF4069**, Mar 99, EF, Tiedown Equipment Checklist, EF, FC1100, see AFI11-2KC1-V3. Form is used to record inventory of required tiedown equipment aboard the aircraft for flight. Replaces AMC109, Jun 92 which will be disposed of upon receipt of this form.

**AF4076**, Mar 99, EF, Aircraft Dash 21 Equipment Inventory, EF, FC1100, see AFI11-2KC-10V3. Form is used to record inventory of required Dash 21 equipment aboard the aircraft. Replaces AMC222, Jun 92 which will be disposed of upon receipt of this form.

**AF4080**, Mar 99, EF, Load/Sequence Breakdown Worksheet, EF, FC1100, see AFI11-2KC-10V3. Form is used to plan the load sequence and location on the aircraft. Replaces AMC272, Mar 97 which will be disposed of upon receipt of this form.

**AF4092**, Mar 99, EF, Flight Itinerary, EF, FC1100, see AFI11-25AMV3. Form is used by the Vice Chief of Staff and aircrew members on 89AW aircraft to properly display mission itinerary. Replaces AMC72, Jun 92 edition which will be disposed of upon receipt of this form.

**AF4103**, Mar 99, EF, M-1 Mini-TOLD Card, EF, FC1100, see AFI11-2H-1V3. Form is used to display critical helicopter performance data in the aircraft where it is visible to the entire crew.

**AF4108**, Mar 99, EF, C-130 Fuel Log (LRA), EF, FC1100, see AFI11-2C-130V3. Form is used to record C-130 fuel usage and computed cruise performance inflight. Also it is used for pre/inflight operations. Replaces AMC 796, Jun 92 edition which will be disposed of upon receipt of this form.

**11.** The following new or revised electronic DD forms have been removed from the Air Force inventory and are no longer available from AFPDC. Local Reproduction is authorized. These forms are now available on the WHS/DIOR Web site at <http://web1.whs.osd.mil/diorhome.htm> to MAJCOM-FOA/DRU/I/MSI/SC/CI.

**DD1707**, Feb 99, EF, Information to Offerors or Quoters, EF, FC640, see DFARS253.303. Form is used by contractors to notify Department of Defense contracting officers that the contractor will not submit a bid or offer, but that the contractor wants to be retained on the bidders mailing list. Replaces Mar 90 edition which will be disposed of upon receipt of this form.

**DD2656**, Mar 99, EF, Survivor Benefit Plan (SBP) and Reserve Component Survivor Benefit Plan. Reserve Component Survivor Benefit Plan and Supplemental Survivor Benefit Plan elections during the open enrollment period (March 1, 1999 through February 29, 2000).

**DD2788**, Mar 99, EF, Child Annuitant's School Certification, EF, FC6560, see DODR7000-14V7B. Form is used to determine the continued eligibility of a Survivor Benefit Plan (SBP), Reserve Component Survivor Benefit Plan (RCSBP), and/or Retired Serviceman's Family Protection Plan (RSFPP) child annuitant once the child has reached the age 18 and must attend school full-time to continue receiving the annuity.

**DD2789**, Mar 99, EF, Waiver/Remission of Indebtedness Application, EF, FC6560, see DODR7000-14. Form is used by DOD civilian employees and reserve, national guard, active duty or former members to request waiver or remission (forgiveness) or an indebtedness owed to the Department of Defense.

### Section C - Obsolete/Transferred

**12. Obsolete Forms.** PDOs and customers salvage or use all the stock of the following forms according to AFI37-161.

**AF700**, Nov 77, EF, FC1100, SALV. Replaced by none.

**AF1278**, Sep 91, EF, FC6560, SALV. Replaced by none.

**AF1278-1**, Feb 91, EF, FC6560, SALV. Replaced by none.

**AF1987**, Nov 87, CS, FC5150, SALV. Replaced by none.

**AF3564**, Sep 92, CS, FC3720, SALV. Replaced by none

**DD2014**, Mar 76, CS, FC3300, SALV. Replaced by none.

**DD2015**, Mar 76, CS, FC3300, SALV. Replaced by none.

**DD2016**, Oct 81, CS, FC3300, SALV. Replaced by none.

**Section D--General Information**

**13.** On the following forms change the functional code and prescribing directive, as applicable:

<b>Form</b>	<b>Date</b>	<b>Func. Code</b>	<b>Presc. Dir.</b>
AF673	May 93	3350	AFI33-360V1
AF702	Dec 93	1100	AFI11-403
AF712	Oct 77	1100	AFI11-403
AF1274	Aug 89	1100	AFI11-403
FAA3150-1	Mar 67	1100	AFI11-403

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